

**School of Studies in Biotechnology**  
**Pt. Ravishankar Shukla University**  
**Raipur 492 010, Chhattisgarh**

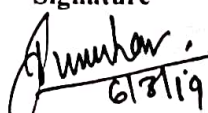



February 06, 2019

Staff Council Meeting of School of Studies in Biotechnology (month - January 2019), has been organized at 2.00 pm today on February 06, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. S.K. Jadhav, Chairman               | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member            | - Present |
| 4. Dr. Afaqur Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on December 31, 2019.
2. Prof S.K. Jadhav, Head of the Department, intimated that the 2<sup>nd</sup> installment of DST-FIST received by the dept for Computer Lab (Rs. 5 Lakh), for books (Rs. 2 Lakh) and for instrument maintenance (Rs. 1.5 Lakh).
3. Prof S.K. Jadhav, Head of the Department, also intimated the letter from Pt. Sundar Lal Sharma Library, Pt RSU (236/Lib./2019 dated 23.01.2019); regarding submission of a list of books to be purchased through the library. Faculties should compile the list.
4. The convener of CCOST funded 'Science Promotion Activity', Dr. Afaqur Quraishi, informed that the phase I program successfully completed on January 25, 2019.
5. The member of the council also intimated that the Science Days celebration-2019 will be organized in the department every weekend of the February month, the program schedule has been declared. These programs are also sponsored by CCOST, Raipur.
6. Prof. Keshav Kant Sahu has received research project of Rs. 5 Lakh from Chhattisgarh Science and Technology, Raipur. All the members have congratulated him for this achievement.
7. Prof. S.K. Jadhav, Head has informed the council, regarding the departmental purchase (materials and chemicals, etc.) progression as per the budget 2018-19.
8. The council members also intimated that the commencement of theory and practical classes of M.Sc. (II & IV semesters).
9. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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March 30, 2019

Staff Council Meeting of School of Studies in Biotechnology has been organized at 02.00 pm today on March 30th, 2019 at HoD Chamber. Following members attended the meet:

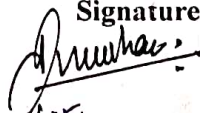

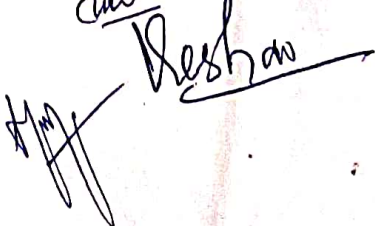
- 1. Prof. S.K. Jadhav, Chairman - Present
- 2. Dr. Nagendra Ku. Chandrawanshi, Secretary - Present
- 3. Prof. Keshav Kant Sahu, Member - Present
- 4. Dr. Afaq Quraishi, Member - Present
- 5. Dr. Kamlesh Shukla, Member - Absent

Following matters have been discussed during this meeting:

- 1. Staff Council members approve the previous meeting minutes, which was conducted on (January, 2019) February 06, 2019.
- 2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. II and IV semesters. Details are as follow:

Name of the faculty	Class	Syllabus Progression Status
Prof Keshavkant Sahu	M.Sc. IV	50 %
Dr. Afaq Quraishi	M.Sc. I I	50 %
	M.Sc. IV	50 %
Dr. Nagendra Ku. Chandrawanshi	M.Sc. II	45 %
	M.Sc. IV	50 %
Dr. Shubhra Tiwari	M.Sc. IV	50%
Dr. Jai Shankar Paul	M.Sc. II	80%
	M.Sc. IV	70%

- 3. Dr. Quraishi informed that a university-level program- "Science Promotion Activity" organized in the school on Jan 25<sup>th</sup> 2019. It enabled a university-level science quiz competition followed by a popular science lecture by Dr. P Kaushal from NIBSM, Raipur. Chhattisgarh Council of Science & Technology, Raipur sponsored the event.
- 4. Prof Keshavkant Sahu successfully conducted "National Science Day 2019," it was a series of events such as Scientific debate, Quiz Competition, Slides on Innovative Ideas and Best Out of the Waste, etc. from (08 to 02 March 2019), respectively. This program was sponsored and catalyzed by Chhattisgarh Council of Science & Technology, Raipur and National Council for Science & Technology Communication, Department of Science & Technology, Govt. of India, New Delhi.
- 5. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaq Quraishi	Member	
Dr. Kamlesh Shukla	Member	



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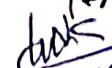
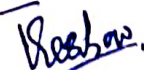
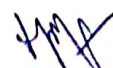
April 30, 2019

Staff Council Meeting of School of Studies in Biotechnology (month – April 2019), has been organized at 2.00 pm today on April 30, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. S.K. Jadhav, Chairman               | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. Keshav Kant Sahu, Member            | - Present |
| 4. Dr. Afaque Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on March 30, 2019.
2. Prof S.K. Jadhav, Head of the Department, requested to all faculty members to complete their course curriculum of M.Sc. II and IV semesters.
3. Prof S.K. Jadhav had participated in the Head meeting at VC chamber on April 26, 2019. He has informed the agenda of that meet to the council members:
  - The M.Sc. semester exams (II & IV) will schedule May 20, 2019 onwards.
  - In the light of the upcoming University Foundation Day's celebration, the department will make a brochure about the department. The responsibility is given to Dr. Nagendra Kumar Chandrawanshi and Dr. Jaishankar Paul.
  - Department Performance Index for the session 2017-18 will be prepared by Prof Keshav Kant Sahu for its submission to IQAC. Similarly, regarding the Placement, Consultancy and Feedback related information will compile by Dr. Afaque Quraishi and Dr. Nagendra Kumar Chandrawanshi.
4. Further, Prof Keshav Kant Sahu will prepare two proposals for Seminar/Conference. The proposals will be submitted to Project section authority of the University within eight days.
5. Prof. S.K. Jadhav, Head has informed that the M.Sc. II and IV semester practical exams are scheduled on May 6 and 11, 2019.
6. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. S.K. Jadhav	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. Keshav Kant Sahu	Member	
Dr. Afaque Quraishi	Member	
Dr. Kamlesh Shukla	Member	Absent

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July 29, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month-July 2019), has been organized at 2.30 pm today on July 29, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaqur Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on April 30, 2019.
2. The Chairman that the admission process for M.Sc. Biotechnology session 2019-21 has been completed; for the remaining increased five seats, the admission process will be finished up to July 31, 2019.
3. M.Sc. III and I semesters regular classes started from July 01 and July 29, 2019, respectively.
4. New HoD of the department will also be the Chairman of the Staff Council too.
5. The Council has discussed on departmental purchasing for the session of 2019-20 and Chairman of the council asked all the members to submit their requirement up to August 30, 2019, with full details.
6. A vote of thanks has been given by the Chairman, Staff Council to conclude the meet.

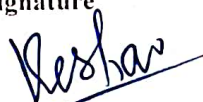
**Members**

**Designation**

**Signature**

Prof. Keshav Kant Sahu

Chairman



Dr. Nagendra Ku. Chandrawanshi

Secretary



Prof. S.K. Jadhav

Member



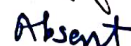
Dr. Afaqur Quraishi

Member



Dr. Kamlesh Shukla

Member



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August 31, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month-August 2019), has been organized at 3.00 pm today on August 31, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaque Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on July 29, 2019.
2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and M.Sc. III semesters. Details are as follow :

Name of the Faculty	Class	Syllabus Progression (%)
Dr. Afaque Quraishi	M.Sc. I	25
	M.Sc. III	25
Dr. Nagendra K. Chandrawanshi	M.Sc. I	15
	M.Sc. III	20
Dr. Shubhra Tiwari	M.Sc. III	30
Dr. Jai Shankar Paul	M.Sc. I	25
	M.Sc. III	10

3. The Chairman of the council informed that a university-level induction program is organized for the student on August 28, 2019, at the department. Mentors are from KIIT Technology Business Incubator (KIIT-TBI), Bhubaneswar, Odisha, have interacted to faculties and students from the different departments of the university and colleges too. H'able Vice-Chancellor, Prof KL Verma announces the establishment of a Business Incubation Center in the University too. KIIT-TIB and SoS in Biotechnology will submit a collaborative project proposal to Biotechnology Industry Research Assistant Council (BIRAC) very soon.
4. The Chairman of the council has also stated that the Kalinga University, Raipur, Govt. NPG Science College, Raipur and School of Studies in Biotechnology, Pt. Ravishankar Shukla University, Raipur will be going to organize a National Seminar jointly on- "Sustainable Uses and Conservation of Natural Resources" from 14<sup>th</sup> to 16<sup>th</sup> October 2019. The inauguration is scheduled at Kalinga University, and the remaining sessions will be organized at SoS in Biotechnology, Pt. RSU Raipur.
5. The Chairman of the council intimate about the matter discussed in VC meet. The department will have to prepare an informative brochure. This responsibility is given to Dr. Afaque Quraishi to design it up to September 10, 2019.



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6. The council of Chairman also discussed the new sessional marking regulation for the current academic session.
7. A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

**Members**

Prof. Keshav Kant Sahu

Dr. Nagendra Ku. Chandrawanshi

Prof. S.K. Jadhav

Dr. Afaqur Quraishi

Dr. Kamlesh Shukla

**Designation**

Chairman

Secretary

Member

Member

Member

**Signature**

*Keshav*  
31/08/19

*Kamlesh*  
31/8/19

*Dr. Afaqur*  
31/8/19

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September 28, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month-September 2019), has been organized at 2.30 pm today on September 28, 2019 at HoD Chamber. Following members attended the meet:

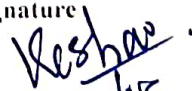

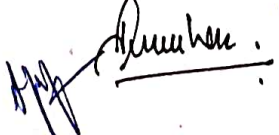
- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaqur Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on August 31, 2019.
2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and M.Sc. III semesters. Details are as follow :

Name of the Faculty	Class	Syllabus Progression (%)
Dr. Afaqur Quraishi	M.Sc. I	70
	M.Sc. III	70
Dr. Nagendra K. Chandrawanshi	M.Sc. I	35
	M.Sc. III	40
Dr. Shubhra Tiwari	M.Sc. III	30
	M.Sc. I	70
Dr. Jai Shankar Paul	M.Sc. I	70
	M.Sc. III	20

3. The Chairman of the council has informed that the school will be going to organize a National Seminar during January 2020.
4. Prof S.K. Jadhav also proposed to the council for organizing the upcoming National Seminar of Acrobiology in the department during the next session. All the present members agreed on the proposal.
5. Dr. Afaqur Quraishi intimated to the council about an excursion trip for M.Sc. students during October or November 2019.
6. Chairman of the department purchase committee intimated about the progression of departmental purchase (chemicals, glassware, etc.) of the current session.
7. The council of Chairman also intimated about the Ph.D. Entrance Exam-2019, which was conducted on 24<sup>th</sup> Sept 2019 and the result will be declared soon.
8. A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. Keshav Kant Sahu	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. S.K. Jadhav	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	

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October 31, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month- October, 2019), has been organized at 2.30 pm today on October 31, 2019 at HoD Chamber. Following members attended the meet:

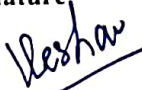

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Absent  |
| 4. Dr. Afaqur Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on September 28, 2019.
2. Members of the Staff Council informed about their allotted syllabus progression of M.Sc. I and M.Sc. III semesters. Details are as follow :

Name of the Faculty	Class	Syllabus Progression (%)
Dr. Afaqur Quraishi	M.Sc. I	90
	M.Sc. III	90
Dr. Nagendra K. Chandrawanshi	M.Sc. I	50
	M.Sc. III	70
Dr. Shubhra Tiwari	M.Sc. III	80
	M.Sc. I	95
Dr. Jai Shankar Paul	M.Sc. I	95
	M.Sc. III	20

3. The Chairman of the council has intimated to members to invite the guest speaker for the upcoming national conference, which has been scheduled for January 10-12, 2020.
4. Prof Keshavkant Sahu stated to the council, has visited M.Sc. classes; has discussed class progression to students, mentioned that Dr. Kamlesh Shukla dealt paper in M.Sc. I sem., has incomplete more than 2 Units. Prof. Sahu has requested to finish the syllabus within the schedule to the respective teacher.
5. The Chairman of the council informed that Ph.D. course work has started from October 21, 2019.
6. The head of the department stated that the M.Sc. laboratory exam will be scheduled in November last week. A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. Keshav Kant Sahu	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. S.K. Jadhav	Member	
Dr. Afaqur Quraishi	Member	
Dr. Kamlesh Shukla	Member	



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December 07, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month- November, 2019), has been organized at 2.30 pm today on December 07, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaque Quraishi, Member               | - Present |
| 5. Dr. Kamlesh Shukla, Member                | - Present |

Following matters have been discussed during this meeting:

1. Staff Council members approved the previous meeting minutes, which was conducted on October 31, 2019.
2. Dr. Kamlesh Shukla intimated to the council about the progression for the submission of a proposal to DBT, New Delhi regarding the scheme to support the postgraduate teaching program in Biotechnology.
3. Similarly, Dr. Afaque Quraishi stated to the council about the making of a proposal under the scheme of DBT-SHAJ, New Delhi.
4. Prof. Keshav Kant Sahu, Organizing Secretary of the National Conference on 'Recent Advances & Trends in Biotechnology' that scheduled from 10<sup>th</sup> to 12<sup>th</sup> January 2020 requested all members for making their efforts to increase the number of registrations.
5. A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

**Members**

**Designation**

**Signature**

Prof. Keshav Kant Sahu

Chairman



Dr. Nagendra Ku. Chandrawanshi

Secretary



Prof. S.K. Jadhav

Member



Dr. Afaque Quraishi

Member



Dr. Kamlesh Shukla

Member

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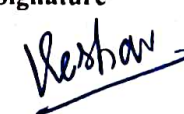


December 31, 2019

Staff Council Meeting of School of Studies in Biotechnology (Month- December, 2019), has been organized at 2.30 pm today on December 31, 2019 at HoD Chamber. Following members attended the meet:

- |                                              |           |
|----------------------------------------------|-----------|
| 1. Prof. Keshav Kant Sahu, Chairman          | - Present |
| 2. Dr. Nagendra Ku. Chandrawanshi, Secretary | - Present |
| 3. Prof. S.K. Jadhav, Member                 | - Present |
| 4. Dr. Afaqe Quraishi, Member                | - Absent  |
| 5. Dr. Kamlesh Shukla, Member                | - Absent  |

Following matters have been discussed during this meeting:

- Staff Council members approved the previous meeting minutes, which was conducted on December 07, 2019.
- HoD intimates the council that ten students have been enrolled in the department for their M.Sc. dissertations, till date.
- Council decides that each dissertation candidate should converse first with the supervisor.
- As all the faculty members of this school are the Ph.D. supervisors. Therefore, the council decided that all the faculty members must supervise the UG or PG dissertation/Project work too for candidates either from the in-house or outside.
- Prof. Keshav Kant Sahu, Organizing Secretary of the National Conference on Recent Advances & Trends in Biotechnology, intimated to council that Vice-Chancellor of the university has given his consent for jointly organizing the conference with Pt. Deendayal Upadhyay Memorial Health Science & Ayush University of Chhattisgarh, Uparwara, New Raipur that scheduled on 10-12 January 2020.
- A vote of thanks has been given by the Secretary, Staff Council to conclude the meet.

Members	Designation	Signature
Prof. Keshav Kant Sahu	Chairman	
Dr. Nagendra Ku. Chandrawanshi	Secretary	
Prof. S.K. Jadhav	Member	
Dr. Afaqe Quraishi	Member	
Dr. Kamlesh Shukla	Member	

**School of Studies in Biotechnology**  
Pt. Ravishankar Shukla University, Raipur CG 492010  
Phone: 0771 2263022; E-mail: sosinbiotechrsu@gmail.com

**NOTIFICATION**

For smooth running and functioning of various activities of this School, the Staff Council of the School of Studies in Biotechnology has approved following committees for the academic session 2019-20:

<b>Committee</b>	<b>Chairman</b>	<b>Members</b>
M.Sc. Admission:	Prof SK Jadhav	Dr. Afaque Quraishi Dr. NK Chandrawanshi
DRC:	Prof Keshav Kant Sahu	Prof SK Jadhav Dr. Afaque Quraishi Dr. KK Shukla Dr. NK Chandrawanshi
Anti-Ragging:	Prof SK Jadhav	Dr. Afaque Quraishi Dr. KK Shukla Dr. NK Chandrawanshi
Time-table Preparation & Attendance Record:	Dr. Afaque Quraishi	Dr. NK Chandrawanshi
Annual-budget & Stock Verification:	Prof Keshav Kant Sahu	Dr. Afaque Quraishi Dr. NK Chandrawanshi

*Veshwan*  
(HoD) 02/07/19

Professor & Head  
SOS in Biotechnology  
Pt. Ravishankar Shukla University,  
Raipur-492010 (C. G.)