

Staff Council meeting held at head chamber at 3:30 pm  
on date Sep 3<sup>rd</sup> 2022.

Following members are present-

1. Prof. S.K. Jadhav

Jadhav: 3/09/22

2. Prof. Keshav Kant Sahu

Keshav  
03/09/22

3. Dr. Afaqur Quraishi

Afaqur  
3/9/22

4. Dr. Kamlesh Shukla

Kamlesh  
3/9/22

5. Dr. Nagendra Chandrawanshi

Nagendra

SI

School of Studies in Biotechnology  
Pt. Ravishankar Shukla University, Raipur 492 010, Chhattisgarh

Sr 18/2022/SOS/BT/SCM/2022

September 03, 2022

Minutes of the Meeting

Staff Council Meeting of this School was held on 03 September 2022 at 03.30 pm in the Head's Chamber. Following members were present in the meeting;

- |                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. Afaqur Quraishi    | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcoming note of the Chairman, Staff Council.

Proceedings of the meeting are as below;

1. Progression in the syllabi of all the classes was shared by each of the faculty members as below;

| No | Faculties                | Ph D CW | M Sc I Sem | M Sc III Sem |
|----|--------------------------|---------|------------|--------------|
| 1. | Prof S.K Jadhav          | 25%     |            |              |
| 2. | Prof. KK Sahu            | 25%     |            |              |
| 3. | Dr. Afaqur Quraishi      |         | 25%        | 25%          |
| 4. | Dr. Kamlesh Shukla       |         | 25%        | 25%          |
| 5. | Dr. N.K. Chandrawanshi   |         | 25%        | 25%          |
| 6. | Dr. Shubhra Tiwari (RA)  |         | NA         | 25%          |
| 7  | Dr Jai Shankar Paul (GF) |         | 30%        | 30%          |

2. On the application/ letter of Dr Afaqur Quraishi regarding conduction of the DRC Meeting, an unanimous decision was taken by the members of the Staff council/ DRC Biotechnology that a meeting of DRC will be organized at 03.30 pm on 06 September 2022, to entertain Ms Ankita Rathi.
3. On the application of Mr. Ram Lal Lahre, Spectrum Agro Pvt. Ltd., Ambikapur, regarding use of analytical facilities of this School, the Staff Council decided to extend asked facilities on the payment basis (as fixed by the NCNR).



4. Chairman of the council requested the council members to submit student's attendance data, and various other information/ data, asked time to time by the school, on time for smooth operation of the School.
5. Chairman of the council requested the council members to submit financial requisition proposal to the University on time so as to get financial assistance for smooth organization of various events.
6. Council members unanimously decided to purchase Rotary Vacuum Evaporator, ELISA Reader and Analytical Balance from the grants sanctioned under Equipment Head for the session 2022-23. While, Stereo Zoom Microscope, Gel Doc, Shaker, BOD Incubator, and Bio-Safety Cabinet will be purchased from the grants collected after dissertation and project works.
7. Council members were informed that the list of chemicals for the purchase will soon be ready for further processing.
8. Council members extended their consent to the committee consisting Dr Shubhra Tiwari, Mr Paras Sapha, Dr Jai Shankar Paul, for the listing of all the equipments, etc., for their condemnation.
9. Council members were requested to strictly stick over the schedule released for the Seminars of both M Sc I and III Semester students.

Finally, the council secretary acknowledged the entire member for their presence.

1. Prof. S.K. Jadhav
2. Prof. Keshav Kant Sahu
3. Dr. Afaque Quraishi
4. Dr. Kamlesh Shukla
5. N.K. Chandrawanshi

Signature

*M. K. Keshav*  
04/09/22  
*Dr. Kamlesh Shukla*  
04/09/22  
*N.K. Chandrawanshi*  
04/09/2022



Staff Council meeting held at head chamber at 3:30 pm on date  
October 29th 2022.

Following members are presented:

Prof. S.K. Jadhav. *Signature* 29/10/22

Prof. K.K. Sahu *Signature* 29/10/22

Dr. Afaqur Razaishi *Signature* 29/10/22

Dr. Kamlesh Shukla *Signature* 29/10/22

Dr. Jagendra Chandrawanshi *Signature* 29/10/22

Sr 19/2022/SOS/BT/Sem/2022

**Minutes of the Meeting**

Staff Council Meeting of this School was held on 29<sup>th</sup> October 2022 at 03:30 pm in the Head's Chamber. Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. Afaqe Quraishi     | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman, Staff Council.

**Proceedings of the meeting are as below;**

1. Progression in the syllabi of all the classes was shared by each of the faculty members which were as follows;

| No | Faculties                | Ph D CW | M Sc I Sem | M Sc IIISem |
|----|--------------------------|---------|------------|-------------|
| 1. | Prof S.K Jadhav          | 85%     |            |             |
| 2. | Prof. Keshav Kant Sahu   | 85%     |            |             |
| 3. | Dr. Afaqe Quraishi       |         | 90%        | 90%         |
| 4. | Dr. Kamlesh Shukla       |         | 85%        | 90%         |
| 5. | Dr. N.K. Chandrawanshi   |         | 85%        | 90%         |
| 6. | Dr. Shubhra Tiwari (RA)  |         | NA         | 90%         |
| 7  | Dr Jai Shankar Paul (GF) |         | 90%        | 90%         |

2. Keeping in mind the practical's of M Sc classes, a list of HiMedia Make chemicals was prepared and was duly approved by the members of the council for its processing for the purchase. Similarly, list of plastic wares of Tarson Make, and glass ware of Borosil make were also approved by the members of the council for their processing for the purchase.
3. It has also been discussed and approved that in one of the laboratories of M Sc, located in the First Floor of the building, aluminium framed shelves with shutter door will be constructed, which will cost Rs 50,000.00 approximately.

4. For the repair of a semi-automatic autoclave, approval of Rs 5,000.00 approx has been provided by the council.
5. Dr. Afaqur Qurashi requested to change some of the fuse tube lights of the tissue culture lab, which was approved.
6. Dr. Afaqur Quraishi informed the council that he will soon organize a Science Quiz Competition: "The Scientific Progress in India after the Independence" in the School in the first week of November of this year.
7. Head of the Department informed all the members that an amount of Rs 1.00 Lakh only has been sanctioned by the University for organization of different programs under the Celebration of Azaadi Ka Amrit Mahotsav.
8. Head of the Department informed the members that an amount of Rs 10.00 Lakh approx has been collected by the School out of offering project/ dissertation works to outside students. Council decided to procure necessary equipments out of this grant.
9. Dr. Kamlesh Shukla has been given the responsibility by the Department to materialize an excursion tour of Pachamarhi for the M.Sc. students and Research scholars in between 12-16 November 2022. Initially 58 students shown their interest, later on due to some sort of confusion, etc., (which was discussed in detail in the council) this number declined significantly. Dr Shukla discussed complete details of the visit with the council members.
10. On behalf of the School, the Chairman of the council conveyed greetings and best wishes to faculty members who have been promoted under the CAS scheme recently.

Lastly, the Secretary of the council acknowledged all the members for their presence.

Prof. S.K. Jadhav  
Prof. Keshav Kant Sahu  
Dr. Afaqur Quraishi  
Dr. Kamlesh Shukla  
Dr. N.K. Chandrawanshi

Signature  
Kushav  
29/10/22



**School of Studies in Biotechnology  
Pt. Ravishankar Shukla University  
Raipur 492 010, Chhattisgarh**

Sr 20/2022/BT/Sem/2022

**Minutes of the Meeting**

A meeting of the Staff Council of this School was held on 27 December 2022 at 12:30 pm in the Head's Chamber of this School. Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. AfaqueQuraishi     | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman, Staff Council.

**Proceedings of the meeting are as below;**

1. The Chairman of the council informed that the University has given its consent to utilize a sum of Rs 7,35,305.00 only out of the total grant Rs 10,50,500.00 only collected by the School against offering projects/ dissertations to outside students, after deducting 30% amount *i.e.* Rs 3,15,150.00 only as share of the University, for the purchase of equipments desired the School.
2. After a healthy discussion, the council members unanimously decided to purchase a Gel Doc system, Stereozoom microscope and Rotary shaker based on the proposals of Dr Quraishi Sir, and Dr Shukla Sir respectively, utilizing the grant of Rs 7,35,350.00 only.
3. After a discussion on the circular issued by the Academic Section of this University pertaining to Meeting of the Board of Studies, the council was decided to revise around 10% portion of the syllabi of all the courses offered by this School, for their approval in the said meeting of BoS.
4. The council also decided to initiate regular classes of both II and IV Semesters of M Sc from 9 January 2023.

- 5. For smooth functioning of the laboratory activities and cater various experimental needs of the students, the council unanimously decided to allow a total of seven students (Merit Basis) of M Sc IV Semester of this School to carry out their project/ dissertation work in this session. In addition, it has also been decided that whatever number of students will come from other academic institutions for their projects/ dissertations, they will equally be distributed among all the supervisors for the same.
- 6. The Council was informed by Dr Shukla Sir that he will be conducting a NSS Camp from 16 to 23 January 2023 at village Atari, Raipur.
- 7. The Council members were requested to plan to organize workshops, lectures, etc., under Celebration of Azaadi Ka Amrit Mahotsav, utilizing a grant of Rs 1.00 Lakh only sanctioned by the University, on or before 31 March 2023.

Lastly, Secretary of the council acknowledged all the members for their gracious presence.

- Prof. S.K. Jadhav
- Prof. Keshav Kant Sahu
- Dr. AfaqueQuraishi
- Dr. Kamlesh Shukla
- Dr. N.K. Chandrawanshi

Signature  
Ambar  
Keshav  
Amr  
Shukla



School of Studies in Biotechnology  
Pt. Ravishankar Shukla University, Raipur 492 010, Chhattisgarh

Sr 21/2023/BT/Scm/2023

**Minutes of the Meeting**

A meeting of Staff Council of this School was held on 3 February 2023 at 3:30 pm in the Head's Chamber. Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. Afaque Quraishi    | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note from the Chairman.

**Proceedings of the meeting are as below:**

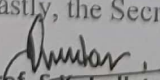
All the faculties informed the council about progression of their respective syllabus in the M Sc classes.

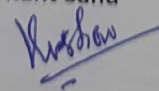
The Chairman of the council informed the members regarding utilization of the departmental budget. Also informed that an amount of Rs 2.40 Lakh is left unspent in the Infrastructure Head. In connection, Dr. Shukla Sir shown his interest in utilizing this fund for the construction of a Mushroom Polyhouse, by taking some financial help from the University Administration. All the members happily accepted his proposal.

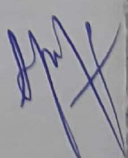
The Chairman of the council has also informed to all the members utilise Rs 1.00 Lakh, sanctioned by the University Administration to this School regarding Celebration of Azadi Ka Amrit Mahotsav provision for International conference/Seminar/Workshop. Dr. Shukla had earlier proposed to organize workshop. In view to, Dr Afaque Quraishi, and Dr NK Chandrawanshi shown interest to organize below events like;

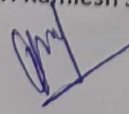
1. Hands on Training cum workshop on molecular biology technique from 13-18 March, proposed by Dr. Afaque Quraishi, apprx budget 40000 to 45000/-
2. Hands on training cum workshop on Mushroom Technology and vermicomposting from 20 to 24 March 2023, this events proposed by Dr. Nagendra, he has estimated expenditure approx. 50000 to 60000

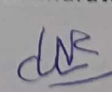
Lastly, the Secretary of the council acknowledged all the members for their presence.

  
Prof. S.K. Jadhav

  
Keshav Kant Sahu

  
Dr. Afaque Quraishi

  
Dr. Kamlesh Shukla

  
Dr. N.K. Chandrawanshi

**School of Studies in Biotechnology**  
**Pt. Ravishankar Shukla University, Raipur 492 010, Chhattisgarh**

S. 22/2023/BT/SCM/2023

**Minutes of the Meeting**

Staff Council Meeting of this School was held on 31<sup>st</sup> March 2023 at 3:30 pm in the Head's Chamber.

Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. Afaque Quraishi    | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman.

**Proceedings of the meeting are as below:**

All the faculties informed the council about progression of syllabus of their respective papers.

The Chairman of the council informed the members that payment of most of the purchase files has already been done by the finance section.

Following the proposal of the Chairman, all the council members unanimously decided to raise the project/ dissertation fee, for outside students, from Rs 5000.00 per month to Rs 7000.00 per month. For this, note-sheet should be sent to University Administration in due course of time.

The Chairman of the council informed the members regarding advertisement of DST-FIST scheme, whose last date is 25<sup>th</sup> April 2023. Everyone given their consent to apply for the same against the suitable category in which we fall.

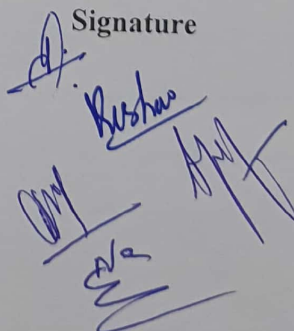
The Chairman informed that the results of M. Sc. first and third semesters has been declared, and all the students successfully passed the exam.

All the faculties were requested to complete practical/ laboratory exercises of their respective papers in priority so that practical examination may be conducted on time.

Lastly, the Secretary of the council acknowledged all the members for their presence.

Prof. S.K. Jadhav  
Prof. Keshav Kant Sahu  
Dr. Afaque Quraishi  
Dr. Kamlesh Shukla  
Dr. N.K. Chandrawanshi

Signature





**School of Studies in Biotechnology**  
**Pt. Ravishankar Shukla University, Raipur 492 010, Chhattisgarh**

So 23/2023/BT/SCM/2023

**Minutes of the Meeting**

Staff Council Meeting of this School was held on 29<sup>th</sup> April 2023 at 3:30 pm in the Head's Chamber.

Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. Afaque Quraishi    | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman.

**Proceedings of the meeting are as below:**

All the faculties informed the council about progression of syllabus of their respective papers.

Based on the suggestions of the Internal Quality Audit Team, constituted by the University, the Chairman submitted a proposal to the council regarding constitution of a Grievance Redressal Cell in the School, which has been unanimously accepted by the council.

Council was informed that dates for completion of final practical examination of M Sc students has already been declared by the University, therefore; it has to be completed by 15 April 2023.

Chairman informed the council that Hon'ble VC Sir has given an opportunity to organize a National Conference during 13-14 October 2023, in collaboration with NASI, Allahabad, if everything goes well.

A unanimous decision has been taken by the council that all the project trainees (in house) should complete their laboratory work by 31 May 2023, return glassware, etc., to the store keeper by 2 June 2023, and submit their final project report by 20 June 2023, positively. Moreover, the inhouse students those are working for their dissertation in the other institution should submit their final project report by 20 June 2023, positively.

Lastly, the Secretary of the council acknowledged all the members for their presence.

Prof. S.K. Jadhav





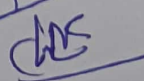
Prof. Keshav Kant Sahu

Dr. Afaque Quraishi

Dr. Kamlesh Shukla

Dr. N.K. Chandrawanshi

Signature



School of Studies in Biotechnology  
Pt. Ravishankar Shukla University  
Raipur 492 010, Chhattisgarh

S. 24/2023/BT/SCM/2023

**Minutes of the Meeting**

A meeting of the Staff Council of this School was held on 1st<sup>th</sup> June 2023 at 12:30 pm in the Head's Chamber. Following members were present in the meeting;

- |                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. AfaqueQuraishi     | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman.

**Proceedings of the meeting are as below:**

Council was informed by the Chairman that the Internal Marks M.Sc. II and IV semesters have been submitted to the University.

A unanimous decision was taken that the students doing their projects in other institutions will be asked to submit their report/ thesis by 10 July 2023, while those who are enrolled in the School itself will submit by 20 June 2023.

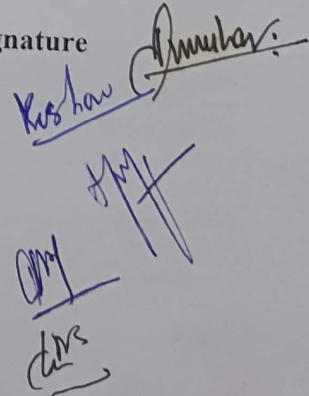
Due to the receipt of applications of students of other institutions for project work, it was decided to allow them to carry out their project from 05 June 2023 onwards.

Council also decided that the budget allocated in the Instrument Head, for this session, will primarily be used for strengthening M Sc Laboratories and thereafter research laboratories.

Lastly, the Secretary of the council acknowledged all the members for their presence.

Prof. S.K. Jadhav  
Prof. Keshav Kant Sahu  
Dr. Afaque Quraishi  
Dr. Kamlesh Shukla  
Dr. N.K. Chandrawanshi

Signature



Sr 25/2023/SOS/BT/SCM/2023

### Minutes of the Meeting

A meeting of the Staff Council of this School was held on 8<sup>th</sup> July 2023 at 12:30 pm in the Head's Chamber. Following members were present in the meeting;

|                           |             |         |
|---------------------------|-------------|---------|
| 1. Prof. S.K. Jadhav      | (Member)    | Present |
| 2. Prof. Keshav Kant Sahu | (Chairman)  | Present |
| 3. Dr. AfaqueQuraishi     | (Member)    | Present |
| 4. Dr. Kamlesh Shukla     | (Secretary) | Present |
| 5. N.K. Chandrawanshi     | (Member)    | Present |

Meeting was started with a welcome note of the Chairman.

#### Proceedings of the meeting are as below:

As per the instructions of the Hon'ble VC Sir, a rigorous discussion has been done regarding preparation and show casing of the School, in best possible manner during visit of the NAAC pear team. Route plan for the visit of the team was discussed and finalized for its timely submission to the IQAC. It has also decided that each faculty will provide their docs like copies of the thesis, project reports, books, publication file, etc., for their display during visit of the team.

Discussion has also been done regarding constitution of various committees for the year 2023-24, for smooth functioning of the School. It was decided that all the committees constituted in previous session will be kept as it is, in addition one more committee namely Anti-Sexual Harassment Committee has been constituted.

The chairpersons also discussed the process to be followed regarding the recruitment of the guest faculty for the session 2023-24. Dr. Kamlesh Shukla had suggested to publish advertisement for the same. However, other members were submitted that publication of the advertisement and subsequent appointment would take a long time and will unnecessarily delay the teaching schedule. Moreover Dr. Jai Shankar Pal has been teaching in the department for several years

and he contributes different work in the department, hence he may be given a chance once again in this year. On this, Dr. Shukla said that our dependency should not be more on the same guest faculty, we should not have biased any one, give to the chance better one. The Chairman agreed, he said that next time will follow the advertisement procedure.

The Chairman of the council requested all the members to strictly follow the Time Table and other related activities like practical classes, seminars, unit tests, etc.

Lastly, the Secretary of the council acknowledged all the members for their presence.

Prof. S.K. Jadhav

Prof. Keshav Kant Sahu

Dr. Afaqur Quraishi

Dr. Kamlesh Shukla

Dr. N.K. Chandrawanshi

Signature

*Keshav*  
8/7/23

*Quraishi*  
8/7/23

*Shukla*  
8/7/23

*Chandrawanshi*  
8/7/2023



**School of Studies in Biotechnology**  
**Pt. Ravishankar Shukla University**  
**Raipur 492 010, Chhattisgarh**

Sr. 2023/SoS/BT/SCM/2023

July 08, 2023

## NOTIFICATION

For smooth running and functioning of various activities of this School, the Staff Council of the School of Studies in Biotechnology has approved following committees for the academic session 2023-24:

| Committee                                       | Chairman                    | Members  |
|---|-----------------------------|--|
| M.Sc. Admission                                 | Prof S K Jadhav             | Prof Keshav Kant Sahu<br>Dr Afaque Quraishi<br>Dr Kamlesh Shukla<br>Dr Nagendra K Chandrawanshi                |
| Departmental Research Committee (Biotechnology) | Prof Keshav Kant Sahu       | Prof S K Jadhav<br>Dr Afaque Quraishi<br>Dr Kamlesh Shukla<br>Dr Nagendra K Chandrawanshi                      |
| Anti-Ragging                                    | Dr Kamlesh Shukla           | Dr Afaque Quraishi<br>Dr Nagendra K Chandrawanshi  |
| Time Table Preparation & Attendance Record      | Dr Afaque Quraishi          | Dr Nagendra K Chandrawanshi<br>Dr Kamlesh Shukla   |
| Annual Budget & Stock Verification              | Dr Kamlesh Shukla           | Prof Keshav Kant Sahu<br>Dr Afaque Quraishi<br>Dr Nagendra K Chandrawanshi                                     |
| Assessment & Student Feedback                   | Dr Nagendra K Chandrawanshi | Dr Afaque Quraishi<br>Dr Kamlesh Shukla  |
| Parent Teacher Meeting                          | Dr Afaque Quraishi          | Dr Kamlesh Shukla<br>Dr Nagendra K Chandrawanshi   |
| Student Excursion & Educational Tour            | Dr Kamlesh Shukla           | Dr Afaque Quraishi<br>Dr Nagendra K Chandrawanshi  |
| Staff Council                                   | Prof Keshav Kant Sahu       | Dr Kamlesh Shukla, Secretary<br>Prof S K Jadhav<br>Dr Afaque Quraishi<br>Dr Nagendra K Chandrawanshi           |
| Department Quality Assurance Cell               | Dr Afaque Quraishi          | Dr Nagendra K Chandrawanshi<br>Dr Kamlesh Shukla   |
| Grievance & Redress Cell                        | Prof Keshav Kant Sahu       | Prof S K Jadhav<br>Dr Afaque Quraishi<br>Dr Kamlesh Shukla<br>Dr Nagendra K Chandrawanshi                      |
| Anti-Sexual Harrasment Cell                     | Prof Keshav Kant Sahu       | Prof S K Jadhav<br>Dr Afaque Quraishi<br>Dr Kamlesh Shukla<br>Dr Nagendra K Chandrawanshi<br>Dr Shubhra Tiwari |

*Keshav*  
10/07/23  
Professor & Head  
SoS in Biotechnology  
Pt. Ravishankar Shukla University  
Raipur-492010 (E. G.)



**SCHOOL OF STUDIES IN BIOTECHNOLOGY**

Pt. Ravishankar Shukla University

Raipur (C.G.) - 492010

Letter No.- /SoS/BT/2023

Date: 01/09/2023

Staff Council बैठक दिनांक 01 सितम्बर 2023 को विभागाध्यक्ष के कक्ष में रखी गयी, निम्न सदस्य उपस्थित रहें:-

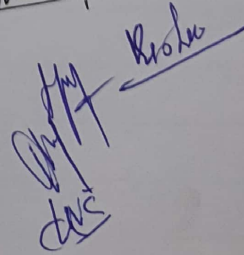
1. प्रो. एस.के. जाधव (सदस्य)
2. प्रो. केशव कांत साहू (चेयरमेन)
3. डॉ. अफाक कुरैशी (सदस्य)
4. डॉ. कमलेश शुक्ला (सेक्रेटरी)
5. डॉ. एन.के. चन्द्रवंशी (सदस्य)

बैठक में उपस्थित सभी सदस्यों का विभागाध्यक्ष ने स्वागत कर, जानकारी दी कि विश्वविद्यालय को MERU प्रोजेक्ट के अन्तर्गत 100 करोड़ की राशि का प्रस्ताव भेजा जाना है। देश में कुल 35 विश्वविद्यालय का चयन होना है। विभागाध्यक्ष ने बताया कि कुलपति महोदय के निर्देशानुसार मेरू प्रोजेक्ट की आवश्यक जानकारी विभाग द्वारा दो दिन के अन्दर प्रदान की जाए। MERU प्रोजेक्ट के अन्तर्गत विभाग में इन्फ्रास्ट्रक्चर, रेनोवेसन, अपग्रेडेसन आदि का प्रस्ताव दे सकते हैं, जिससे विभाग में सुविधाएं विकसित की जा सकें। विभागाध्यक्ष ने बताया कि इसमें नये विषय खोलने का भी प्रावधान है। Council के सभी सदस्यों ने सर्वसम्मति से बॉटनी विषय खोलने का प्रस्ताव दिया है। डॉ. अफाक कुरैशी ने बताया कि विभाग में, साइंस प्रमोशन एक्टिविटी का कार्यक्रम किया जाना है, जिसे अक्टूबर माह में कराने का विचार है। अन्त में Council के सदस्यों ने डॉ. नागेन्द्र को ऑडियोथान के सफल आयोजन पर बधाई दी तत्पश्चात् Council के सचिव ने सभी सदस्यों का आभार व्यक्त किया।

1. प्रो. एस.के. जाधव (सदस्य)
2. प्रो. केशव कांत साहू (चेयरमेन)
3. डॉ. अफाक कुरैशी (सदस्य)
4. डॉ. कमलेश शुक्ला (सेक्रेटरी)
5. डॉ. एन.के. चन्द्रवंशी (सदस्य)

हस्ताक्षर







## SCHOOL OF STUDIES IN BIOTECHNOLOGY

Pt. Ravishankar Shukla University

Raipur (C.G.) - 492010

Letter No.- /SoS/BT/2023

Date: 09/10/2023

Staff Council बैठक दिनांक 09 अक्टूबर 2023 को विभागाध्यक्ष के कक्ष में रखी गयी, निम्न सदस्य उपस्थित रहें:-

1. प्रो. एस.के. जाधव (सदस्य)
2. प्रो. केशव कांत साहू (चेयरमेन)
3. डॉ. अफाक कुरैशी (सदस्य)
4. डॉ. कमलेश शुक्ला (सेक्रेटरी)
5. डॉ. एन.के. चन्द्रवंशी (सदस्य)

बैठक में उपस्थित सभी सदस्यों का विभागाध्यक्ष ने स्वागत कर, जानकारी दी कि विश्वविद्यालय से प्राप्त निर्देशानुसार नया पाठ्यक्रम का निर्माण करना है। सभी शिक्षकों को पाठ्यक्रम की जानकारी प्रदान की जाएगी।

1. अध्यक्ष द्वारा Council के सदस्यों को बताया की विभाग में आयोजित होने वाली NASI की कॉन्फ्रेंस फॉर्मेसी विभाग में दिनांक 13 से 14 अक्टूबर को कराई जानी है।
2. अध्यक्ष ने बताया की वि.वि. के कार्य परिषद में लिए गए निर्णय अनुसार विभाग में अन्य संस्थानों से लघु शोध प्रोजेक्ट करने वाले छात्रों से प्राप्त होने वाली कुल राशि का उपयोग 30% वि.वि. व 70% विभाग द्वारा उपयोग किया जाएगा। Council के सदस्यों ने सर्वसम्मति से निर्णय लिया कि नवम्बर माह 2023 से लघु शोध प्रबंध से प्राप्त राशि का 30% संबंधित शिक्षक को प्रदान किया जाएगा।
3. चेयरमेन द्वारा DRC की तारीख 16 अक्टूबर को प्रस्तावित की गयी, जिसे सर्वमान्य किया गया। डॉ. अफाक कुरैशी द्वारा परेन्ट टिचर मीटिंग 21 अक्टूबर को करने का प्रस्तावित की गयी, जिसे सर्वमान्य किया गया। मीटिंग में यह निर्णय लिया गया है कि जो माता पिता रायपुर शहर से बाहर है उन्हें ऑनलाइन का विकल्प दिया जा सकता है।
4. विभागाध्यक्ष ने सभी शिक्षकों से वर्तमान में कोर्स की स्थिति की जानकारी मांगी, सभी ने लगभग 50% पाठ्यक्रम पूर्ण हो चुका है, यह बताया। डॉ. कमलेश शुक्ला ने विभागाध्यक्ष से निवेदन किया कि विभाग की जानकारी सभी शिक्षकों को सामान्य रूप से होनी चाहिए क्योंकि विलंब से प्रवेश लेने वाले छात्रों की जानकारी नहीं दी गयी थी। विभागाध्यक्ष ने आश्वस्त किया कि आगे से पालन किया जाएगा।
5. मीटिंग के अन्त में विभागाध्यक्ष द्वारा बताया गया कि जिन छात्रों की उपस्थिति 65% से कम है उनमें से कुछ छात्रों ने आवेदन दिया है कि उन्हें प्रोजेक्ट करने की अनुमति प्रदान की जाए। इस पर विभागाध्यक्ष ने सभी सदस्यों से सुझाव मांगा, इसपर प्रो. एस.के. जाधव सर ने सुझाव दिया की





विभागीय नोटशीट चला कर प्रशासनिक अनुमति ले लेवें। डॉ. कमलेश शुक्ला ने सुझाव दिया कि ये हमारे विभाग का मामला है इसलिए सभी शिक्षक सर्वसम्मति में निर्णय लें। विभागाध्यक्ष नें सभी के प्रस्ताव पर विचार कर एवं विश्वविद्यालय से अनुमति लेने की बात कही। अंत में डॉ. कमलेश शुक्ला ने सभी का आभार व्यक्त किया।

प्रो. एस.के. जाधव (सदस्य)

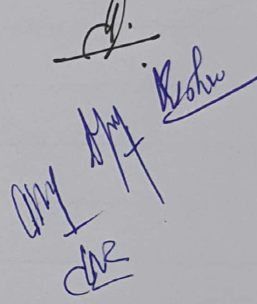
प्रो. केशव कांत साहू (चेयरमेन)

डॉ. अफ़ाक कुरैशी (सदस्य)

डॉ. कमलेश शुक्ला (सेक्रेटरी)

डॉ. एन.के. चन्द्रवंशी (सदस्य)

हस्ताक्षर

The block contains several handwritten signatures in blue ink. One signature is clearly legible as 'Kishu'. There are also some initials and other illegible signatures.

Date \_\_\_\_\_  
Page \_\_\_\_\_

60

**SCHOOL OF STUDIES IN BIOTECHNOLOGY**  
Pt. Ravishankar Shukla University  
Raipur (C.G.) - 492010

Letter No.- /SoS/BT/2023

Date: 18/10/2023

Staff Council की बैठक दिनांक 18 अक्टूबर 2023 को विभागाध्यक्ष के कक्ष में रखी गयी, निम्न सदस्य उपस्थित रहें:-

1. प्रो. एस.के. जाधव (सदस्य)
2. प्रो. केशव कांत साहू (चेयरमेन)
3. डॉ. अफाक कुरैशी (सदस्य)
4. डॉ. कमलेश शुक्ला (सेक्रेटरी)
5. डॉ. एन.के. चन्द्रवंशी (सदस्य)

बैठक में उपस्थित सभी सदस्यों का विभागाध्यक्ष ने स्वागत कर, जानकारी दी कि पाठ्यक्रम का पुर्ननिर्माण कर 5 नवम्बर तक कुलपति कार्यालय में भेजना है। Council में यह भी निर्णय लिया गया, कि सभी शिक्षक अपने प्रस्ताव 28 अक्टूबर तक बनाकर भेज देंगे।

प्रस्ताव में जिन बातों का ध्यान रखना है:-

1. Course out come
2. Value added paper
3. Recommended book list

Value added course पर सदस्यों द्वारा निम्न प्रकार के सुझाव आये:-

- a. Sterilization Technique
- b. Plant Tissue Culture
- c. Food Preservation
- d. Food Processing
- e. Water Analysis Testing
- f. Soil Analysis Testing
- g. Hydroponics

विभागाध्यक्ष द्वारा बताया गया कि आकृति योजना के अंतर्गत विश्वविद्यालय को नोडल सेंटर बनाया गया है, जिससे organic farming से संबंधित शोध कार्य किया जा सकता है। BARC, Mumbai के साथ मिटिंग में यह निर्णय लिया गया है, कि लघु शोध प्रबंध कार्य, तकनीकी ज्ञान का आदान प्रदान, Startup Consultancy आदि की भी सुविधाएं विश्वविद्यालय के साथ मिलकर दी जाएगी।



विभागाध्यक्ष द्वारा यह भी जानकारी दी गयी, कि कुलपति महोदय ने सुझाव दिया है कि विभागीय Alumnee Association व Centre Alumnee Association दोनों के साथ मिलकर कार्यक्रम करें।

1. Ph.D viva की जानकारी कुलपति महोदय को WhatsApp पर भी देनी होगी।
2. E-content विकसित करना है।
3. Video lecture तैयार करना है।
4. Resourse generation activity के तहत कार्यक्रम, तकनीकी ज्ञान और वर्कशाप आदि करावें।
5. Activity club का निर्माण करें, जिससे छात्रों के साथ शोध को भी शामिल करें।
6. इस क्लब के अन्तर्गत विभिन्न कार्यक्रम जैसे खेल, भाषण, गीत, वाद-विवाद, नृत्य विषय पर चर्चा आदि किये जाये।

मिटिंग के समाप्ती पर डॉ. कमलेश शुक्ला ने सभी का आभार व्यक्त किया।

- प्रो. एस.के. जाधव (सदस्य)  
प्रो. केशव कांत साहू (चेयरमेन)  
डॉ. अफाक कुरैशी (सदस्य)  
डॉ. कमलेश शुक्ला (सेक्रेटरी)  
डॉ. एन.के. चन्द्रवंशी (सदस्य)

हस्ताक्षर  
